



PACIFIC SCIENTIFIC ENERGETIC MATERIALS COMPANY
CALIBRATION /TEST SERVICE VENDOR SURVEY

Date: _____		Completed by: _____		Title: _____	
Company: _____			Phone: _____		
Division or Subsidiary of: _____					
Address: _____					
Head of Company: _____			Title: _____		
Department Managers		Title		Standards Control	
				Yes	No
		Reliability Dept.			
		Quality Dept.			
		Inspection/Test Dept.			
Organization			Special Equipment		
Total Employees: _____			Equipment: _____		
Production: _____			_____		
Engineering: _____			_____		
Quality Assurance: _____			_____		
Facilities					
Total Plant Area: _____ Sq. Ft.			Quality: _____ Sq. Ft.		
Quality Standard Registration/Certification					
Quality Standard (ISO, etc.)		Date of Last Audit		Expiration Date	
List at least two major customers and the Quality specification you are approved for.					
1 _____					
2 _____					
3 _____					
4 _____					
PLEASE NOTE: Accredited labs or test houses per ISO 17025 do not need to fill out questions 1 – 24 below. You will need to fill out the rest of the form and include a copy of your accreditation certificate to PacSci EMC.					

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		Yes	No	N/A
1	Does a written description exist of the calibration system covering measuring and test equipment standards?			
2	Do the procedures relating to the measuring and test equipment prescribe calibration intervals and sources?			
3	Do procedures relating to the measurement standards provide a listing of applicable measurement standards (both reference and transfer) including nomenclature identification number, calibration interval and source, and environmental conditions under which the measurement standards will be applied and calibrated?			
4	Do listed measurement standards have the capabilities for accuracy, stability, range, and resolution required for the intended use?			
5	Are deviations documented when the collective uncertainty of measurement standards exceeds 25% of the acceptable tolerance of the characteristic?			
6	Do procedures provide controls which assure that measuring and test equipment standards are calibrated and utilized in an environment controlled to the extent necessary to meet required accuracies?			
7	Do procedures include, when applicable, compensating correction for environments which depart from standard conditions?			
8	Do procedures provide for established periodic calibration intervals for each piece/type of measuring and test equipment and measurement standard based on their respective stability, purpose and degree of usage?			
9	Do procedures provide for shortening calibration intervals on each piece of equipment when results of preceding calibration indicate such is needed to assure continued accuracy?			
10	Do procedures provide for lengthening calibration intervals only when results of previous calibrations provide definite indication that such action will not adversely affect the accuracy of the equipment?			
11	Do procedures provide a recall system for the mandatory recall of standards and measuring and test equipment within the time limits of current intervals?			
12	Do written individual calibration procedures exist at your company for each piece/type of measuring and test equipment standard calibrated in-house? NOTE: These may be published standard practices or manufacturer's written instructions and need not be rewritten into procedure format.			

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		Yes	No	N/A
13	Do individual calibration procedures specify the accuracy of instruments being calibrated and the accuracy of standards used?			
14	Do procedures define what constitutes a significant out-of-tolerance condition?			
15	Do procedures provide that the calibration activity notify the measurement and test equipment user or appropriate contractor element if significant out-of-tolerance conditions exist?			
16	Do procedures provide for an overall evaluation of the adequacy of the calibration system at periodic intervals based on the aggregate results of individual calibrations performed and allow for appropriate modifications to the system?			
17	Do procedures provide for the identification and prevention of use of any equipment which does not perform satisfactorily?			
18	Do procedures provide that calibration standards utilized by the contractor are certified as being traceable to the NIST?			
19	Do procedure provide that the standards mentioned in question 18 are supported by certificates, reports, or data sheets?			
20	Do procedures provide for an individual record of calibration or other means of control for each item of measuring and test equipment and measurement standards which:			
a	Describe/identify the measuring/test equipment or standard?			
b	Indicate its calibration intervals?			
c	Indicate date of last calibration?			
d	Indicate calibration results of any out-of-tolerance conditions?			
21	Do procedures provide a system for identifying calibration status of measuring and test equipment and standards (such as labeling) and does it include:			
a	Date of last calibration?			
b	Who performed calibration?			
c	Due date for next calibration?			
22	Do procedures provide a system for identifying equipment which requires partial or no calibration?			
23	Do procedures provide for contractor determination that outside calibration sources, other than NIST or a government laboratory, are capable of performing services to the requirements of ISO 17025:2005, ANSI/NCSL Z540-1 or MIL-STD-45662A?			
24	Do procedures provide for measuring and test equipment to be handled, stored, and transported in a manner which will not adversely affect calibration condition of equipment?			



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Attention: To be completed by PacSci EMC Suppliers of Ammunition and Explosives Material or Services.

Subject: Safety Precautions for Ammunitions and Explosives Questionnaire

Reference: Defense Federal Acquisition Regulation Supplement (DFARS) 252.223-7002, 252.223-7003

This section of the Supplier Survey is being requested from your location to provide objective evidence to the compliance of the DoD 4145 26M Contractor's Safety Manual for Ammunition and Explosives released in March 2008.

Objective evidence can include procedure numbers, document title pages table of contents, or details comments. Please provide your response below.

Number	Question	Objective Evidence/Comments
1	How do internal procedures flow down DFARS 252.223.7002 Safety Precautions for Ammunition and Explosives, and 252.223-7003 change in place of performance in it's entirety to a subcontractor?	
2	What is your process for notifying PacSci EMC when mishaps involving ammunition or explosives occur?	
3	Have you (in the past 36 months) had any mishap event involving Ammunitions & Explosives which resulted in time lost injury or fatality? If yes, explain briefly.	
4	In the past 12 months have you had any 3rd party audits or surveys (DCMA, ATF, OHSA, Insurance Carrier, etc.) at your facility? Please provide details and describe any outstanding issues that are currently non compliant including the status of corrective actions.	
5	Do you have an accepted DoD or DCMA Letter for the Explosive Site Plan? Please provide a copy.	
6	Do you have a BATF Explosive license? Please provide a copy.	
7	Describe the methods which your company demonstrates compliance with the requirements of the DoD Contractor's Safety Manual for Ammunition & Explosives, DoD 4145.26-M	
8	Please describe or attach copies of your compliance plan for the OSHA Process Safety Management Standard	

If you are a Supplier who supplies ammunition and/or explosives materials or services you must answer the questions above. If you are a Supplier who does not supply ammunition and/or explosive materials or services, please check the box to the right.



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SUPPLIER SURVEY CERTIFICATION

I certify to the best of my knowledge that the information contained in the responses to this survey are true. Supporting documentation and data are available for customer review.

_____ Printed Name and Title of Contact

_____ Signature

_____ Date

PACIFIC SCIENTIFIC USE ONLY

Comments: _____

Approval Level: _____ Approved

_____ Disapproved

If disapproved, Corrective Action/Appeal: _____

Approved for:

Product: _____

Specification: _____

Purchase: _____

Resurvey Date: _____

_____ Supplier Development Specialist

_____ Date